

MEMORANDUM

To: Academic Deans
Vice Deans, Associate Deans and staff with responsibility for graduate programs

From: Andrew Stott, Vice Provost for Academic Programs and Dean of the Graduate School
Meredith Drake Reitan, Associate Dean, Graduate School

Date: December 13, 2022

Subject: Revised minimum stipend for PhDs and graduate students with 50% appointments as RAs or TAs, AY 2023-2024

This memo supersedes the previous memo of April 6, 2022.

Starting AY 2023, the university's minimum annual stipend will be \$35,700 with a minimum monthly rate of at least \$3,967 for programs that operate on a 9-month schedule and \$2,975 for programs and fellowships operating on a 12-month schedule. Schools are expected to ensure that all PhDs are supported at the level of the university minimum total stipend or higher for the duration of the package in their original offer letters.

Stipends for graduate students with a 50% appointment as a research or teaching assistant must also meet approved minimum stipend rates.

Total stipends may be paid in the form of fellowships, teaching assistantships, research assistantships, graduate assistant lectureships, top offs, various forms of government support, or combinations of these elements.

Please get in touch with Meredith Drake Reitan at mereditd@usc.edu, if you have questions about stipends or other related issues. USC health and dental insurance policies and the USC student health center fee will continue to be part of the PhD funding package. The costs will be provided by the Student Health Office. There is no change in the way PhD tuition is handled by the university.

cc: Elizabeth Graddy
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Tiffany Fong